

HAWTHORNE CEDAR KNOLLS UNION FREE SCHOOL DISTRICT
Hawthorne, New York

SCHOOL BOARD MEETING
July 9, 2013
AGENDA

1. CALL TO ORDER BY DISTRICT CLERK
2. PLEDGE OF ALLEGIANCE TO THE FLAG

ANNUAL REORGANIZATION:

1. OATH OF OFFICE for re-appointed Board of Education members for the term July 1, 2013 through June 30, 2016:
 - *Louis Bauman*
 - *David Everett*
3. NOMINATION AND ELECTION FOR PRESIDENT OF THE SCHOOL BOARD
4. NOMINATION AND ELECTION FOR VICE PRESIDENT OF THE SCHOOL BOARD
5. OATH OF OFFICE:
 - **President & Vice President**
 - **Superintendent of Schools**
 - **District Treasurer, Deputy Treasurer**
 - **District Clerk, Deputy District Clerk**
 - **Claims Auditor**

1. CONSENT AGENDA

The use of a Consent Agenda permits the Board of Education to make more effective use of time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss individually a particular piece of business on the Consent Agenda may indicate that item be transferred to the Regular Agenda for consideration and a separate vote, thus preserving the right of all Board members to be heard on any issue.

a. ANNUAL REORGANIZATION RESOLUTIONS

REGULAR BUSINESS

2. APPROVE MINUTES (May 14, 2013)
3. TREASURER'S REPORT (April, 2013; May, 2013)
4. CLAIMS AUDITOR REPORT (April, 2013; May, 2013)
5. CSE RECOMMENDATIONS

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- ❖ Approve Disposal of Technology Assets, as per the attached.
- ❖ Approve Salary Recommendations for the Unaffiliated Staff, as per attached.
- ❖ Approve contract with James Larsson, consultant for bus driver training, as per the attached contract.
- ❖ Approve contract with Jacqueline Macken, Internal Claims Auditor, as per the attached contract.
- ❖ Approve Engagement Letter with Nawrocki Smith LLP, as Internal Auditor, as attached.
- ❖ Approve Engagement Letter with Sickler, Torchia Allen & Churchill, CPA's, PC, as Independent Accountant, as attached.
- ❖ Approve Engagement Letter with Shaw, Perelson, May & Lambert, LLP, as Legal Counsel, as attached.

7. REGULAR AGENDA

- ❖ Approve Settlement Agreement & Release with employee #802 and authorize the Superintendent or Board President or Vice President to sign.
- ❖ Abolish (4) Positions, as per the attached, effective July 15, 2013
- ❖ Abolish (2) Positions, as per the attached, effective August 31, 2013
- ❖ Reduce (1) Position from a 1.0 FTE to .6 FTE, effective August 31, 2013
- ❖ Revise the following Working Conditions, to include mandatory employee health care contributions of 5% beginning on September 1, 2013 and 7.5% beginning on July 1, 2014. Other items revised as attached:
 - Assistant Superintendent
 - Director of Human Resources
 - District Treasurer
 - Superintendent of Buildings & Grounds, et.al
 - Nursing Staff
 - Security Staff
 - Technology Staff
 - Teaching Assistants
- ❖ Revoke letter of Resignation from Janette Maceira, Science Teacher, that was to be effective June 30, 2013, due to satisfying the requirements of the position by receiving Special Education Certification on June 8, 2013. This revocation constitutes no break in service

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- ❖ Authorize the District Clerk to notify the Department of State pursuant to the requirements of newly enacted Section 53(3) of the General Municipal Law that a copy of every Notice of Claim served upon the Secretary of State regarding this School District must be transmitted to the office of the District Clerk in accordance with the provisions of Section 50-3(3)(f) of the General Municipal Law; and **BE IT FURTHER RESOLVED** that the District Clerk is hereby authorized to take those actions necessary to complete the filing of the District's Certificate of Designation for Service of Notice of Claim with the Department of State.

8. PERSONNEL ACTIONS

- a. **Regular Personnel Actions**
- b. **Summer Staff**

9. POLICIES:

2ND READING/ADOPTION:

- ❖ **NEW POLICY #7222 - MAKE-UP CREDIT PROGRAMS FOR HIGH SCHOOL STUDENTS**
- ❖ **NEW POLICY #7241 - STUDENT DATA BREACHES**
- ❖ **UPDATE POLICY #6130 - EVALUATION OF PERSONNEL**
- ❖ **UPDATE POLICY #6471 - USE OF EMAIL IN THE SCHOOL DISTRICT**
- ❖ **UPDATE POLICY #6551 - FAMILY AND MEDICAL LEAVE ACT**
- ❖ **UPDATE POLICY #7210 - STUDENT EVALUATION**
- ❖ **UPDATE POLICY # 7313 - SUSPENSION OF STUDENTS**
- ❖ **UPDATE POLICY #7512 - STUDENT PHYSICALS**
- ❖ **UPDATE POLICY #7660 - PARENT INVOLVEMENT FOR CHILDREN WITH DISABILITIES**
- ❖ **UPDATE POLICY# 3410 - CODE OF CONDUCT ON SCHOOL PROPERTY**
- ❖ **UPDATE POLICY# 7554 - DIGNITY FOR ALL STUDENTS ACT**
- ❖ **UPDATE POLICY# 8242 - CIVILITY, CITIZENSHIP AND CHARACTER EDUCATION/INTERPERSONAL VIOLENCE PREVENTION EDUCATION**

6. COMMENTS

7. ADJOURN