

HAWTHORNE CEDAR KNOLLS UNION FREE SCHOOL DISTRICT
Hawthorne, New York

SPECIAL
SCHOOL BOARD MEETING
February 8, 2018
AGENDA

- **CALL TO ORDER BY BOARD PRESIDENT**
- **PLEDGE OF ALLEGIANCE TO THE FLAG**
- **APPROVE MINUTES (tabled until March 13, 2018)**
- **TREASURER'S REPORT (tabled until March 13, 2018)**
- **CLAIMS AUDITOR REPORT (tabled until March 13, 2018)**
- **CSE RECOMMENDATIONS (tabled until March 13, 2018)**

- **CONSENT AGENDA**

The use of a Consent Agenda permits the Board of Education to make more effective use of time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss individually a particular piece of business on the Consent Agenda may indicate that item be transferred to the Regular Agenda for consideration and a separate vote, thus preserving the right of all Board members to be heard on any issue.

- **RESOLVED**, that Ruth Luis be designated District Treasurer February 28, 2018 to June 30, 2018.
- **RESOLVED**, that Ann Izzo be designated Deputy District Treasurer February 8, 2018 to June 30, 2018.
- **RESOLVED**, that Ruth Luis be designated as School Purchasing Agent for the period of February 8, 2018 through June 30, 2018.
- **RESOLVED**, that Ann Izzo be designated Deputy School Purchasing Agent February 28, 2018 to June 30, 2018.
- **RESOLVED**, that the authorized signature on all checks be that of the District Treasurer and/or the Deputy District Treasurer.
- **RESOLVED**, that the designated Official Bank Depositories (Herein after called the "Bank") is hereby authorized to honor, for the account and to the debit of this Corporation, each check, draft, wire/ACH or other order for the payment of money (inclusive of any such as may be payable to any of the Officers or other persons hereinafter specified) drawn in the name of this Corporation on this Corporations account(s) with the Bank, bearing or purporting to bear the facsimile signatures of any one (1) of the above authorized signatures, which resemble(s) the specimen(s)

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thereof at any time(s) filed with the Bank by the Secretary or other Officer of this Corporation; also, that the honoring heretofore by the bank of any such items drawn as aforesaid is hereby ratified, confirmed and approved; That any and all resolutions, heretofore adopted by the Board of Directors of this Corporation and certified to the bank, as now governing the operation of this Corporation's aforesaid account(s) with it, are hereby continued in full force and effect, except as the same may be supplemented or modified by the forgoing part of this resolution, and That the said Bank may rely upon this resolution unless, and except to the extent that, this resolution shall be revoked or modified by a subsequent resolution of this Board, and until a certified copy of such subsequent resolution has been received by the bank.

- **RESOLVED**, that the District Treasurer (also Purchasing Agent), and the Deputy District Treasurer, be bonded in the amount of \$600,000 for the 2017-2018 School Year.

- **RESOLVED**, that the Superintendent of Schools (or his designee), be designated/authorized to:
 - approve the attendance of staff at Conferences, Conventions and Workshops
 - apply for grants
 - Authorized to certify payrolls
 - Authorized to submit bid notices to newspapers
 - Authorized to open bids (alternates: District Clerk, Board Members)
 - Authorized to invest funds as permitted by law
 - Authorized to issue Revenue Anticipation Notes to meet the district's obligations until revenue is received, the total not to exceed the amount as established by the Board of Education in a separate resolution

- **RESOLVED**, that the following staff be appointed as officers, due to the vacancies due to the resignation of the Assistant Superintendent of Finance, from February 8 through June 30, 2018:

Records Access Officer	Ann Izzo
Records Management Officer	Ann Izzo
Title IX Compliance Officers	Asst Superintendent/ Curriculum Director of PPS
Civil Rights Compliance Officer	Director of PPS

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- **REGULAR AGENDA**

- **RESOLVED**, that the Board accepts the irrevocable resignation of Jerel Cokley, as Assistant Superintendent of Finance, effective January 30, 2018.

- **RESOLVED**, that the Board authorizes the opening of a new credit card account with The Westchester Bank. Two cards will be issued - one to the Superintendent and one to the Business Official. The maximum credit line for both cards in total will be \$10,000 and payment is authorized by bank debit to The Westchester Bank regular checking account. This credit card account will replace the Tompkins Mahopac credit card account.

- **PERSONNEL ACTIONS - Routine Personnel actions tabled until March 13, 2018.**

- **POLICIES:**

1st READING:

None

2ND READING/ADOPTION:

None

- **COMMENTS**

- **ADJOURN**